Instructions on Meditech Transfusion Administration Record
First, select your nursing Status Board. Make sure that your status board has your current patient list in it.
Select the patient that has blood products that will be transfused. You will notice that there is a blood bank indicator that will show that the Blood Products has been issued.

Next, click on the Transfusion button in the lower right hand corner of the screen.
Now a screen displaying a list of the blood products ordered for the patient and the status of each product (Issued, Transfusing, Transfused) will show.

Click the document button.
A screen will display with VITALS.

Click Document, enter the appropriate date and time that the vitals were taken click OK and the VS screen will appear.
Enter the initial set of vitals and in the comment field enter a note stating that this is the pre-transfusion vitals, and to refer to the quantitative record for additional vital signs. Press enter and file.
You will be brought back to the transfusion screen.

Make sure that the correct blood products that you will be transfusing is highlighted and click the Verify button.
A checklist appears, just use your mouse and click each box to checkmark the queries. Enter the NUR number of the person you did the product/patient verification with, then click the green checkmark or press F12 to file.
Next click the Begin button a date and time stamp will appear.
The date is already defaulted, so enter the begin time and then click the green checkmark or press F12 to file.
You will notice now that the status for BBK Ind on the Status Board will change from Issued to Trans (Transfusing).
Upon completion of your blood product, click the transfusion button on your status board screen to bring you back to the Transfusion screen.

Make sure that the correct blood product is highlighted and click document to enter your completion Vitals.
Document your post-transfusion vitals and in the comment field enter a note stating that these are the Post-Transfusion Vitals.
Once your blood is complete and you are back on the transfusion screen. Click the End button.
Make sure that the Date and Time that the blood was completed are correct.

You will notice that the volume of the unit will automatically default in from Blood Bank.

If for some reason you did not transfuse the entire volume then you may enter the amount that was transfused into the number field.
Once you End your transfusion you will notice that the blood product that was transfused will drop down to the bottom and the Status will change to Transfused.
If the patient has a reaction during the transfusion, you will click the reaction button.
Once you click on the reaction button you will be brought into the transfusion reaction form. Enter the information and once you are done click the green checkmark of press F12 to file.

The information will automatically pass over to the Blood Bank.
To view information, you can go into PCI, select Blood Bank History right arrow in and all of the documented transfusion information will be viewable.
You will also notice that once you begin your transfusion on the Transfusion Administration Record the Intervention for Blood Transfusion Therapy will automatically be added to the patients interventions.
To chart the blood vitals you will select your status board. Make sure that the patient you are charting on has been added to your status board.

Select the Flowsheet button that is on the right side of your screen.
Click the document button that is in the bottom of the screen. A small screen will appear you may edit the Date and Time to reflect the date and time that the vitals were completed.
Enter your vitals, you may add a comment if needed. Once you are done click the green checkmark or press F12 to file.